

MARK IV

Property Management Systems

MARK IV Property Management has the right to refuse any application(s) submitted if the property has not been seen. All applicants must view the home(s) that they are applying for in person.

\$25.00 cash or money order is required for all person 18 years and older who will be residing in the unit regardless of marital status.

Application fees are to be paid in cash or money order only. No personal checks. This fee is non-refundable.

Your application will not be processed unless the attached authorization is signed by all applicants and returned to our office along with the following requirements.

Other Requirements:

1. Valid Picture I.D. (Driver's License, Resident Alien Card, Passport)
2. Employment Verification by employer and paycheck stubs, W2 or recent P&L Statement if you are a business owner.
3. Minimum of four years good rental history or home ownership. No evictions or bankruptcies.
4. Co-signer/Guarantor applications will no longer be considered.
5. No convictions of any crime that involved an offense against property, persons, government officials, or that involved firearms, illegal drugs, criminal street gang activity or sex crimes.

How is eligibility determined?

Rental eligibility is determined upon verification of identity, employment, qualifying income, good rental history and good credit history.

Any false information submitted on an application will be cause for automatic denial.

Thank you,

MARK IV Property Management

02/2018

THE PROPERTY MANAGEMENT SPECIALISTS

5735 El Camino Real #A • P.O. Box 1988 • Atascadero, CA 93423-1988
PHONE (805) 466-6275 • FAX (805) 466-2770 • INTERNET: www.markiv.net • EMAIL: info@markiv.net

APPLICATION TO RENT – **Please print this form, complete it, sign it, and deliver it in person with \$25. cash processing fee and photo I.D. (All sections must be completed)

Individual Applications required from each adult applicant age 18 and over.

\$25.00 cash non-refundable application fee per ap.

LIVED AT ADDRESS #1 FOR LESS THAN 5 YEARS

LAST NAME		FIRST NAME		MIDDLE NAME		SOCIAL SECURITY NUMBER	
DATE OF BIRTH		DRIVER'S LICENSE NO.		STATE	HOME PHONE NUMBER		CELL PHONE NUMBER
1	PRESENT ADDRESS		CITY		STATE		ZIPCODE
	DATE IN	DATE OUT	OWNER/MGR. NAME		OWNER/MGR. PHONE NO.		
	REASON FOR MOVING						
2	PREVIOUS ADDRESS		CITY		STATE		ZIPCODE
	DATE IN	DATE OUT	OWNER/MGR. NAME		OWNER/MGR. PHONE NO.		
	REASON FOR MOVING						
3	NEXT PREVIOUS ADDRESS		CITY		STATE		ZIPCODE
	DATE IN	DATE OUT	OWNER/MGR. NAME		OWNER/MGR. PHONE NO.		
	REASON FOR MOVING						

PROPOSED OCCUPANTS	NAME		AGE	NAME		AGE
	LIST ALL IN ADDITION TO YOURSELF					

WILL YOU HAVE PETS?	DESCRIBE	WILL YOU HAVE LIQUID FILLED FURNITURE?	DESCRIBE
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WITH PRESENT EMPLOYER FOR LESS THAN 5 YEARS

A	PRESENT OCCUPATION	EMPLOYER NAME
	HOW LONG WITH THIS EMPLOYER?	EMPLOYER ADDRESS
	NAME OF YOUR SUPERVISOR	EMPLOYER PHONE NO.
B	PRESENT OCCUPATION	EMPLOYER NAME
	HOW LONG WITH THIS EMPLOYER?	EMPLOYER ADDRESS
	NAME OF YOUR SUPERVISOR	EMPLOYER PHONE NO.

CURRENT GROSS INCOME	CHECK ONE			OTHER INCOME:
\$	PER	WEEK <input type="checkbox"/>	MON. <input type="checkbox"/>	YR. <input type="checkbox"/>

PLEASE LIST ALL OF YOUR FINANCIAL OBLIGATIONS BELOW

NAME OF YOUR BANK	BRANCH OR ADDRESS	ACCOUNT NUMBER
		CHECKING
		SAVINGS

NAME OF CREDITOR	ADDRESS	PHONE NO.	MO. PYMT AMT

IN CASE OF EMERGENCY, NOTIFY	ADDRESS	PHONE	CITY	RELATIONSHIP
1.				
2.				
PERSONAL REFERENCES	ADDRESS	PHONE	LENGTH OF ACQUAINTANCE	OCCUPATION
1.				
2.				

Mother's maiden name _____

Automobile - Make _____ Model _____ Year _____ License Number _____

Automobile - Make _____ Model _____ Year _____ License Number _____

Motorcycles (other vehicles) _____

Have you ever filed for bankruptcy? _____

Have you ever been evicted or asked to move? _____

Applicant represents that all the above statements are true and correct and hereby authorizes verification of the above items including but not limited to the obtaining of a credit report and agrees to furnish additional credit references on request.

The undersigned makes application to rent housing accommodations designated as:

Apt. No. _____ Located at _____

the rental for which is \$ _____ per _____ and upon approval of this application agrees to sign a rental or lease agreement and to pay all sums due, including required deposits, before occupancy.

Dated: _____ , _____

APPLICANT

CALIFORNIA APARTMENT ASSOCIATION CODE FOR EQUAL OPPORTUNITY

The California Apartment Association reaffirms its policy that equal opportunity in the rental industry can best be accomplished through leadership, example, education and the mutual cooperation of the owners, managers, and the public. In the spirit of this endeavor, this association proclaims following provisions of its Code for Equal Opportunity to which each member is obligated to adhere.

- I. In the rental, lease, sale, purchase or exchange of real property, owners and their managers have the responsibility to offer housing accommodations to all prospects without regard to color, race, religion, sex, marital status, physical handicaps, national origin or any unlawful discrimination, and including all other statutes applicable to equal opportunities.
- II. Members shall stand ready to enter into owner/resident relationships and to show housing accommodations to all equally.
- III. Members, individually and collectively in performing these functions have no right or responsibility to volunteer information regarding the racial, creedal or ethnic composition of any neighborhood or any part thereof unless required by law.
- IV. Members shall not print, display or circulate any statement or advertisement with respect to the rental or sale of a dwelling that indicates any preference, limitations or discrimination.
- V. Members who violate the spirit of any provisions of this Code for Equal Opportunity shall be subject to appropriate action.